



MULBERRY CITY COMMISSION MEETING
CRA MEETING
November 19, 2019 5:30 PM

Mulberry City Hall

AGENDA

1. **CALL TO ORDER**
2. **INVOCATION FOLLOWED BY PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF THE MINUTES FROM THE CRA MEETING ON NOVEMBER 5, 2019**
5. **NEW BUSINESS**
 - i. **RESOLUTION NO. CRA-RES-2019-04- A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MULBERRY COMMUNITY REDEVELOPMENT AGENCY RELATING TO FINANCE; AMENDING THE FISCAL YEAR 2018-2019 BUDGET; PROVIDING FOR AN EFFECTIVE DATE**
 - ii. **RESOLUTION NO. CRA-RES-2019-05- A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MULBERRY COMMUNITY REDEVELOPMENT AGENCY RELATING TO FINANCE; APPROPRIATING FISCAL YEAR 2018-2019 REDEVELOPMENT TRUST FUND SURPLUS TO A SPECIFIC PROJECT FOR FISCAL YEAR 2019-2020 AS AUTHORIZED BY GENERAL LAW; PROVIDING AN EFFECTIVE DATE**
6. **UNFINISHED BUSINESS**

*** ADJOURNMENT:**

Each of the meetings/events scheduled may constitute a public meeting at which two or more City Commissioners may attend



MULBERRY CITY COMMISSION MEETING
CRA MEETING
November 5, 2019 5:00 PM

Mulberry City Hall

MINUTES

1. CALL TO ORDER

Board Chairman George Hatch called the CRA meeting to order at 5:00 pm.

2. INVOCATION FOLLOWED BY PLEDGE OF ALLEGIANCE

Waived until the Regular meeting

3. ROLL CALL

Present: Board Members Kevin McAteer, Maria McClintock, Ashley Holstein, Collins Smith, City Attorney Drew Crawford, City Manager Rick Johnson, Finance Director John Wasmund, City Clerk Sharon Lauther.

4. APPROVAL OF THE MINUTES FROM OCTOBER 15, 2019

Board Member Smith made the motion to accept the minutes of the CRA Meeting on October 15, 2019, seconded by Board Member McClintock. All voted yes. Motion passed unanimously.

5. NEW BUSINESS

GEM THEATER FUTURE EXPENDITURES

City Manager Johnson stated our Engineers for this project is putting the RFP/RFQ together to put out for bid the interior design and completion of the work inside the Theater, the streetscaping, sidewalks and lighting. City Manager Johnson stated he has been spoken to several banks about borrowing money to complete this project. City Manager Johnson stated that the City plans to pledge annual tax revenue from the CRA to pay the loan.

Board Member McClintock inquired about building a wall (mural) or planting a hedge across the street from the Theater. City Manager Johnson stated we need to be careful about blocking the traffic view, but he would look at it.



City Attorney Crawford stated that the bid does not need to come before the Board for additional approval. City Attorney Crawford stated he would review the RFP/RFQ once they are ready and if necessary, a special meeting of the CRA Board would be called.

Board Member McClintock asked for the definition of RFP and RFQ. City Attorney Crawford explained the difference between an RFP and RFQ.

Board Member Smith inquired about the vacant lot behind the cleaners. City Manager Johnson gave an overview of potential ideas for the use of the property.

City Attorney Crawford advised the annual report for the Department of Economic Economy is due along with the annual fee. City Attorney Crawford stated House Bill 9 states you must have a map of the district on the website for compliance, which he and City Manager Johnson are working on.

6. UNFINISHED BUSINESS

*** ADJOURNMENT:**

Meeting was adjourned at 5:22 pm.

Approved _____
Board Chairman George H. Hatch

Attest _____
Sharon Lauther, City Clerk CMC

RESOLUTION NO. CRA-RES-2019-04

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE MULBERRY COMMUNITY REDEVELOPMENT
AGENCY RELATING TO FINANCE; AMENDING THE
FISCAL YEAR 2018-2019 BUDGET; PROVIDING FOR AN
EFFECTIVE DATE**

WHEREAS, the Mulberry Community Redevelopment Agency (“CRA”) is a dependent special district of the City of Mulberry, Florida as defined by the *Uniform Special District Accountability Act*, Section 189.012(2)(b), Florida Statutes (2018); and

WHEREAS, the CRA’s redevelopment trust fund is a dependent major fund of the City of Mulberry; and

WHEREAS, after review of the redevelopment trust fund’s revenues and expenditures for Fiscal Year 2018-2019, the Board of Commissioners of the Mulberry CRA determines it necessary to change the total appropriations of the fund; and

WHEREAS, the Board of Commissioners of the Mulberry CRA desires to amend its budget for Fiscal Year 2018-2019 to reconcile expected revenues and expenditures with actual revenues and expenditures and to make additional appropriations from the redevelopment trust fund in the amount of \$13,775.00; **NOW, THEREFORE**,

Be it resolved by the Board of Commissioners of the Mulberry Community Redevelopment Agency:

Section 1. Recitals.

The above referenced recitals and “whereas” clauses are true and correct and incorporated into this Resolution.

Section 2. Fiscal Year 2018-2019 Budget Amendment.

(a) The Fiscal Year 2018-2019 budget for the Mulberry Community Redevelopment Agency is amended as reflected in Exhibit ‘A’ attached hereto and incorporated herein, such exhibit named “City of Mulberry: Community Redevelopment Year End: September 30, 2019 CRA – Budget to Actual.”

(b) Pursuant to § 189.016(7) of the Florida Statutes, CRA Staff is directed to post the amended budget on the official website of the Mulberry CRA within 5 days of adoption of this Resolution and to keep the amended budget available for inspection on the official website for at

least 2 years.

Section 3. Effective Date. This resolution shall take effect immediately upon approval.

PASSED and DULY ADOPTED with a quorum present in voting by the Board of Commissioners of the Mulberry Community Redevelopment Agency this 19th day of November, 2019.

**MULBERRY COMMUNITY
REDEVELOPMENT AGENCY**

Chairman George H. Hatch

Attest:

Sharon Lauther, Clerk

Approved as to form:

W.A. "Drew" Crawford, Attorney

EXHIBIT "A"
RESOLUTION NO CRA-RES-2019-04

BUDGET AMENDMENT

CITY OF MULBERRY: COMMUNITY REDEVELOPMENT
YEAR END: SEPTEMBER 30, 2019
CRA – BUDGET TO ACTUAL

RESOLUTION NO. CRA-RES-2019-05

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE MULBERRY COMMUNITY REDEVELOPMENT AGENCY RELATING TO FINANCE; APPROPRIATING FISCAL YEAR 2018-2019 REDEVELOPMENT TRUST FUND SURPLUS TO A SPECIFIC PROJECT FOR FISCAL YEAR 2019-2020 AS AUTHORIZED BY GENERAL LAW; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Mulberry Community Redevelopment Agency (“CRA”) is a Florida community redevelopment agency authorized by the *Community Redevelopment Act of 1969*, Part III, Chapter 163, Florida Statutes (the “Act”) to undertake redevelopment within the community redevelopment area for the City of Mulberry, Florida; and

WHEREAS, the Act provides that on the last day of the CRA’s fiscal year, money which remains in the trust fund after the payment of expenses may be returned to the taxing authorities, used to reduce indebtedness, deposited in an escrow account for the purpose of later reductions in indebtedness, or appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan; and

WHEREAS, by approving the budget for Fiscal Year 2019-2020, the Mulberry CRA appropriated all funds remaining in the redevelopment trust fund as of September 30, 2019 to the Gem Theatre renovation project; and

WHEREAS, the Board of Commissioners of the Mulberry CRA desires to make such appropriation publicly known by formal resolution in order to fully comply with the Act as codified in § 163.387(7)(d) of the Florida Statutes (2019); **NOW, THEREFORE**,

Be it resolved by the Board of Commissioners of the Mulberry Community Redevelopment Agency:

Section 1. Recitals. The above referenced recitals and “whereas” clauses are true and correct and incorporated into this Resolution.

Section 2. Appropriation of Remaining Money for Fiscal Year 2018-2019. In support of Fiscal Year 2019-2020 budgeted expenditures from the redevelopment trust fund, and in formal compliance with the Act and § 163.387(7) of the Florida Statutes, the Board of Commissioners of the Mulberry Community Redevelopment Agency formally resolves to appropriate all money remaining in the redevelopment trust fund as of September 30, 2019 after the payment of all authorized fiscal year 2018-2019 expenses to the Gem Theatre project, also known as the “Refurbish Historic Theatre” project, an authorized project described in the City of

Resolution No. CRA-RES-2019-05

Mulberry Community Redevelopment Area Master Plan dated April 2015. Consistent with the Fiscal Year 2019-2020 budget, this appropriation classification shall be effective *nunc pro tunc* October 1, 2019.

Section 3. Effective Date. This resolution shall take effect immediately upon approval.

PASSED and **DULY ADOPTED** with a quorum present in voting by the Board of Commissioners of the Mulberry Community Redevelopment Agency this 19th day of November, 2019.

**MULBERRY COMMUNITY
REDEVELOPMENT AGENCY**

Chairman George H. Hatch

Attest:

Sharon Lauther, Clerk

Approved as to form:

W.A. "Drew" Crawford, Attorney