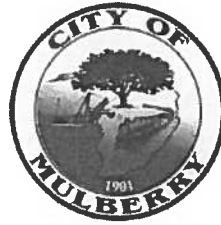


Mayor
George H. Hatch
City Commissioners
Kevin McAteer
Maria McClintock
Collins "Coach" Smith
Jim Splaine
Rick Stradtman



City Manager, Richard Johnson
City Clerk, Sharon Lauther

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Post Office Box 707
Mulberry, Fl 33860

July 6, 2017

HONORABLE MAYOR & COMMISSIONERS:

The FY 2017-18 Proposed Budget process has been one of prioritization between proposed projects, increased programming, purchases, and services, with the limitation of what can be accomplished within the financial constraints that exist, an extensive evaluation of needs, and a focus on upgrading aging technology. We continue to achieve positive cash flow through the combined efforts of all Departments. Our fund reserves are very healthy, which position the City to make scheduled and emergency improvements, as well as providing a means to provide necessary grant matching. The proposed budget shows a positive cash flow of \$450,951. We have worked diligently to make this budget as financially accurate as possible with a plan that can be used as a map for the upcoming year and to assist in planning for future needs. Highlights include:

- Additional efforts at Branding of the city with Quality of Life programming for not only our citizens, but with emphasis on bringing others in by making Mulberry an Arts and Cultural destination.
- Continuing our rehabilitation and beautification efforts of our residential and commercial areas through infrastructure projects, recreational improvements, and horticultural programs.
- Restructuring and assessing ongoing employment needs by filling employment "gaps" which are identified through needs assessments as growth continues. Efforts to retain current employees by additional funding for retirement plans, raises, and identification of improved benefits.
- Ongoing pursuit of grant opportunities and public/private partnerships to improve our aging infrastructure issues with a proactive rather than strictly reactive approach.
- Continually pursuing opportunities to address blight issues by attracting quality businesses, and assuring that our CRA continues to be funded for future projects.

Attached is the City Manager's FY 2017-18 Proposed Budget for your consideration. This budget is balanced utilizing a millage rate of 6.5900 which is a decrease from 6.7900 mils from Fiscal 2017, marking a fifth consecutive year of a lowered rate. Key factors in this year's budget are: (a) a 5% increase in assessed property values; (b) the expected continued collection efforts

of other revenues; (c) the desire for the City to maintain fund balance to a healthy level; and (d) to support the construction and renovations needed throughout the City.

GENERAL FUND

The revenue and costs of governing the City are included in this category.

REVENUE: The General Fund Budget shows a surplus of \$275,188. The budgeted Ad Valorem Tax revenue (6.59 mils) is \$28,938- more than the amount received in FY 2016-17.

EXPENSES: Included in the budget is \$90,000 to construct a park at Lake Whidden and \$60,000 for needed Library expansion. Other operating expenses in this fund have been controlled and reduced wherever feasible.

RESERVES: The FY 2017-18 budget provides an increase in the General Fund Unrestricted Fund Balance to \$1,196,310

ENTERPRISE FUND

The major effort for the year will be in supporting Phase I of the Sanitary Sewer I&I project in the amount of \$3,750,000.

REVENUE: Water and Wastewater revenues are consistent with prior years, with no increase in water rates. Solid Waste and all other Enterprise Fund Revenues are expected to remain constant. Refuse rates from Republic Waste will not increase during the next fiscal year. The Enterprise fund budget shows a surplus of \$118,272.

EXPENSES Operating expenses in this fund have been controlled and reduced wherever feasible.

RESERVES: The FY 2016-17 Proposed Budget provides for an increase in the balance of the Enterprise Fund Unrestricted Net Assets to \$1,283,266.

STORMWATER FUND

Revenue collected in this fund have been restricted for enhancements to the City's Storm water System.

REVENUE: The Storm water Fund has been an area of concern for the City in the past. Revenue has increased through a cooperative agreement the Polk County Tax Collectors Office for collection with the annual tax bills, allowing for better delinquent collection efforts. Current projected surplus is \$57,491- for FY 2017-18.

EXPENSES: Included in this category are personnel and other costs to minimize the effect of storm water on our citizens. Additionally, there have been numerous improvements done within FY 2016-17 and will be ongoing as we begin to correct some of the most dire storm water problems.

RESERVES: Any excess funds will be accumulated for engineering and construction of more significant storm water improvements for the city.

GRANTS AND CAPITAL PROJECTS

This budgeting process required significant prioritization of projects based on available funds. The Capital detail pages contained in the budget detail the grants and capital projects that are foreseeable. The items in TIER ONE have been included in this Budget.

CONCLUDING COMMENTS

Copies of the Budget are available in the City Clerk's Office and at the library for loan to City residents and taxpayers who might wish to review the total budget.

If members of the City Commission or citizens of the City of Mulberry have any recommendations for improving the budget, its presentation, and adoption process please provide your suggestions in writing to the City Manager.

We are proud of the progress and accomplishments that have been completed and those that are in process. It is our commitment to continue in a most aggressive approach in providing for the needs of the citizens of our City.

Sincerely,

Rick Johnson

Rick Johnson
City Manager

Gordon H. Chase

Gordon H. Chase
Finance Director

2017-18 PROPOSED BUDGET SUMMARY

	GENERAL FUND	ENTERPRISE FUND	STORM WATER FUND	
REVENUE PROJECTION	\$ 4,128,136	\$ 6,630,250	\$ 280,000	
ADMINISTRATIVE EXPENSES	\$ 475,164			
LEGISLATIVE EXPENSES	\$ 39,914			
MANAGER & CITY CLERK EXPENSES	\$ 398,944			
FINANCE EXPENSES	\$ 185,214			
LAW ENFORCEMENT EXPENSES	\$ 1,160,835			
3% COST OF LIVING RAISE (6 MONTHS starts April 1)	\$ 10,706			
3% COST OF LIVING RAISE (6 MONTHS starts April 1)	\$ -	\$ 8,873		
PUBLIC WORKS EXPENSES	\$ 770,476			
CITY EVENTS PROGRAMMING	\$ 69,825			
CITY CRA CONTRIBUTION	\$ 76,244			
LIBRARY EXPENSES	\$ 387,403			
MUSEUM EXPENSES	\$ 247,863			
WATER DEPARTMENT EXPENSES		\$ 692,927		
WASTEWATER DEPARTMENT EXPENSES		\$ 792,641		
REFUSE DEPARTMENT EXPENSES		\$ 742,500		
STORMWATER DEPARTMENT EXPENSES			\$ 219,009	
TOTAL REVISED EXPENSE PROJECTION	\$ 3,822,588	\$ 2,236,941	\$ 219,009	
INCREASE (DECREASE) B/4 EF ADJUSTMENT	\$ 305,548	\$ 4,393,309	\$ 60,991	
BB&T PRINCIPAL ON DEBT	\$ (30,360)			
WATER PRINCIPAL ON DEBT		(146,384)		
WASTEWATER PRINCIPAL ON DEBT		\$ (172,653)		
WATER CAPITAL		\$ (127,500)		
WASTEWATER CAPITAL		\$ (3,828,500)		
STORMWATER CAPITAL			\$ (3,500)	
INCREASE (DECREASE) TO RESERVES	\$ 275,188	\$ 118,272	\$ 57,491	\$ 450,951

CASH BASIS ANALYSIS

REVENUE	GENERAL FUND	\$ 4,128,136
	ENTERPRISE FUND	\$ 6,630,250
	STORMWATER FUND	\$ 280,000
EXPENSES	GENERAL FUND	\$ (3,822,588)
	ENTERPRISE FUND	\$ (2,236,941)
	STORMWATER FUND	\$ (219,009)
CAPITAL EXPENSE (ENTERPRISE FUND)		\$ (3,959,500)
REPAYMENT OF PRINCIPAL OF GF DEBTS		\$ (30,360)
REPAYMENT OF PRINCIPAL OF EF DEBTS		\$ (319,037)
INCREASE OR DECREASE IN CASH POSITION		\$ 450,951

ADMINISTRATION

The purpose of the Administrative Department is to budget, organize, and collect City Wide (General Fund) expenses

		2016-17 ADOPTED BUDGET	6 MONTHS 3/31/17 YTD ACTUAL	6 MOS. 2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTE S
001-09-509.2300	GROUP INSURANCE-RETIREES	78,417	34,482	68,964	62,826	(a)
001-09-509.1100	SALARIES -CHRISTMAS INCENTIVE	23,300	22,469	22,469	23,300	
001-09-509.2100	FICA	1,782	1,719	1,782	1,782	
001-09-509.2400	WORKERS' COMPENSATION	36,000	45,986	45,986	70,000	(b)
001-09-509.2500	UNEMPLOYMENT COMPENSATION	5,000	0	0	2,500	
001-09-509.3110	ENGINEERING	-	1,200	2,400	0	(c)
001-09-509.3120	LEGAL FEES	40,000	28,149	56,298	55,000	
001-09-509.3130	PLANNING & CONSULTING	25,000	14,993	29,986	20,000	
001-09-509.3150	ACTUARIAL SERVICE	-	0	0	0	
001-09-509.3200	AUDIT	13,522	11,170	11,170	11,170	
001-09-509.3410	UNIFORMS	500	165	330	500	
001-09-509.3411	RECORDS MANAGEMENT	4,570	0	0	4,570	
001-09-509.4000	TRAVEL & PER DIEM	-	0	0	0	
001-09-509.4100	TELEPHONE SERVICE	5,500	2,738	5,476	5,500	
001-09-509.4110	TELEPHONE EQUIPMENT	2,000	954	1,908	2,000	
001-09-509.4150	CELLULAR PHONES	1,500	397	794	800	
001-09-509.4160	INTERNET SERVICE	3,400	1,731	3,462	3,500	
001-09-509.4200	POSTAGE	11,000	7,337	14,674	15,000	
001-09-509.4310	ELECTRICITY		534	1,068	1,100	-
001-09-509.4320	WATER	400	200	400	400	
001-09-509.4400	EQUIPMENT LEASING	5,000	1,108	2,216	2,500	
001-09-509.4450	COPIER LEASE/COPY CHARGES	5,000	4,996	9,992	10,000	
001-09-509.4500	LIABILITY INSURANCE	117,000	91,194	91,194	120,000	(b)
001-09-509.4611	VEHICLE REPAIR	-	387	774	1,000	
001-09-509.4620	BUILDING REPAIR & MAINTENANCE	1,500	8,396	16,792	5,000	
001-09-509.4800	ADVERTISING & PROMOTIONS	15,000	2,897	5,794	6,000	
001-09-509.4910	MISCELLANEOUS EXPENSE	4,500	2,757	5,514	4,500	
001-09-509.4915	REAL ESTATE TAXES 1014 N CHURCH	16,000	0	0	0	
	REAL ESTATE TAXES 304 NW 8TH ST	3,600		0	0	
001-09-509.4621	REPAIRS TO 304 NW 8TH ST	150,000	87,571	175,142	10,000	
001-09-509.4919	CHRISTMAS FUND EXPENSE		CITY EVENTS/PROC	0	0	(d)
001-09-509.4926	RIDGE LEAGUE ACTIVITIES	650	1,175	2,350	2,350	
001-09-509.4928	BANK FEES	6,800	3,067	6,134	6,500	
001-09-509.4932	ELECTION EXPENSE	200	718	1,436	1,500	
001-09-509.5100	OFFICE SUPPLIES	5,000	2,474	4,948	5,000	
001-09-509.5211	OPERATING SUPPLIES	10,000	2,478	4,956	5,000	
001-09-509.5215	OFFICE EQUIPMENT	200	54	108	200	
001-09-509.5220	FUEL	300	137	273	300	
001-09-509.5400	DUES/SUBSCRIPTIONS/PUBLICATIONS	-	3,154	6,308	500	
001-09-509.6400	CAPITAL	-	1,883	3,766	5,000	(f)
001-09-509.7200	INTEREST ON DEBT	4,623	2,218	4,436	3,866	
001-09-509.7201	DEBT SERVICE - PRINCIPAL	29,604	14,895	29,790	30,360	
001-09-509.8200	AID TO PRIVATE ORGANIZATIONS	8,000	9,050	18,100	6,000	€
TOTAL ADMINISTRATIVE EXPENSES		\$ 634,868	414,832	\$ 657,190	\$ 505,524	

- NOTES:
- (a) Health and Dental Insurance for retirees 475,164
 - (b) Public Risk Insurance Agency quotes
 - (c) No Engineering in Admin. Dept.
 - (d) Matched with donation revenues (MOVED TO NEW DEPT. CITY EVENTS PROGRAMMING)
 - (e) Mulberry Chamber \$500/mo.
 - (f) Surveillance system City Hall

GENERAL FUND REVENUE

		2016-17 ADOPTED BUDGET	6 MONTHS 3/31/17 YTD ACTUAL	2017 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
001-311.0000	AD VALOREM TAXES	1,198,354	1,049,299	\$ 1,108,783	1,227,292	(a)
001-312.3000	COUNTY 9TH CENT GAS TAX	30,000	16,476	32,952	33,000	
001-312.4100	LOCAL OPTION FUEL TAX	206,000	107,554	215,108	215,000	
001-312.4200	NEW LOCAL OPTION GAS TAX - 5TH CENT	130,000	68,207	136,414	135,000	
001-314.1000	UTILITY TAX - ELECTRICITY	360,000	170,792	341,584	345,000	
001-314.3000	UTILITY TAX - WATER	70,000	33,685	67,370	70,000	
001-314.8000	UTILITY TAX - PROPANE	8,000	7,286	14,572	10,000	
001-315.0000	COMMUNICATIONS SERVICE TAX	135,000	73,025	146,050	150,000	
001-316.0000	LOCAL BUSINESS TAX	8,000	5,366	10,732	11,000	
001-322.0000	BUILDING PERMITS	48,000	27,937	55,874	55,000	
001-322.1000	BUILDING PERMIT SURTAX (RADON)	0	0	0	-	
001-322.2000	CODE ENFORCEMENT PERMIT FEES	0	100	200	200	
001-323.1000	FRANCHISE FEES - ELECTRICITY	360,000	163,296	326,592	330,000	
001-323.7000	FRANCHISE FEES - SOLID WASTE	110,000	55,336	110,672	110,000	
001-329.1000	REINSPECTION FEES	0		0	-	
001-331.2000	403 B FORFEITURES	0	9,014	18,028	-	
001-335.1200	MUNICIPAL REVENUE SHARING	118,863	58,113	116,226	128,877	(b)
001-335.1400	MOBILE HOME LICENSES	55,000	26,371	52,742	55,000	
001-335.1500	BEVERAGE LICENSES	1,800		1,800	1,800	
001-335.1800	LOCAL GOV'T 1/2 CENT SALES TAX	233,748	114,172	228,344	248,117	
001-337.7000	COUNTY WIDE LIBRARY	50,000	37,319	74,638	50,000	*
001-342.5000	FIRE INSPECTIONS	5,000	1,587	3,174	-	
001-342.5100	CODE ENFORCEMENT RENTAL INSPECTION	15,000	8,834	17,668	-	
001-344.9200	MAINTENANCE STREET LIGHTS	37,195			-	(c)
001-347.2000	SWIMMING POOL	3,500	0		3,500	
001-347.3500	MUSEUM ADMINISTRATION	50,000	50,000	100,000	50,000	*
001-347.3501	MUSEUM GIFT SHOP REVENUE	2,200	1,227	2,454	2,500	
001-347.3505	MUSEUM RENTALS	7,200	1,950	3,900	5,000	
001-347.5000	CIVIC CENTER	6,500	4,420	8,840	10,000	
001-347.9000	REVENUE-CULTURAL CENTER	5,000	730	1,460	500	
	SALE OF 1014 N CHURCH AVE	276,000			276,000	
001-351.1000	FINES & FORFEITURES	12,000	4,150	8,300	10,000	
001-352.0000	LIBRARY FEES & FINES	4,200	5,466	10,932	11,000	
001-354.0000	CODE ENFORCEMENT FINES	5,500	5,478	10,956	11,000	
001-359.0000	POLICE EDUCATION FUND	100	1,819	3,638	100	
001-359.1000	INVESTIGATIVE COST REIMBURSEMENT	0	503	1,006	500	
001-361.1000	INTEREST ON TIME DEPOSITS	250		0	250	
001-365.0000	SALE OF SURPLUS MATERIAL	1,000		0	1,000	*
001-366.0000	DONATIONS AND CONTRIBUTIONS	1,000	960	1,920	2,000	*
001-366.1200	DONATIONS CHRISTMAS FUND	10,000	8,025	0	8,000	(d)
001-366.1204	LIBRARY BEAR GRANT		6,430		-	
001-366.2300	DONATIONS LIBRARY	2,000		0	-	*
001-366.3000	DONATIONS MUSEUM	2,000	2,884	5,768	3,000	*
001-369.9000	MISCELLANEOUS REVENUE	5,000	17,241	34,482	5,000	
001-380.3100	FRDAP GRANT- PLAYGROUND CENTENNIAL PK.	0	45,147	90,294	50,000	
001-380.8500	FDLE GRANT	3,500		0	3,500	
001-382.0000	PRORATED COST OF ADMIN	250,000	125,000	250,000	500,000	
TOTAL GENERAL FUND REVENUE		\$ 3,826,910	\$ 2,315,198.98	\$ 3,613,473	\$ 4,128,136	

(a) Ad Valorem real estate taxes assuming 97% collection rate 6.59 Millage rate

(b) Projected revenue from State of Florida at 95%

(c) Per contract with DOT

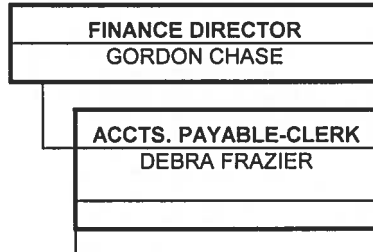
(d) Matched with Christmas expense in City Programming

COMMUNITY REDEVELOPMENT AGENCY

	2016-17 ADOPTED BUDGET	6 MONTHS 3/31/17 YTD ACTUAL	6 MOS. 2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTE S
CITY CONTRIBUTION TO CRA	39,671	39,671.00	0	76,244	(a)
TOTAL ADMINISTRATIVE EXPENSES	\$ 39,671	39,671.00	\$ -	\$ 76,244	

FINANCE DEPARTMENT

The Finance Department is responsible to contribute to the achievement of the mission, objectives, and goals of the municipal government of The City of Mulberry, Florida, as established by the City Commission and City Manager. Specifically the areas of responsibility include: General Accounting, Accounts Payable, Payroll, Treasury and Cash Management, Grants Management, Purchasing, Preparation and Monitoring of the Annual Budget, Liability Insurance, and Benefit Administration. Additionally, the Finance Department is responsible to maintain financial records based upon the standards established and prescribed by the Governmental Accounting Standards Board and to prepare annual financial statements in conformity with Generally Accepted Accounting Principles.

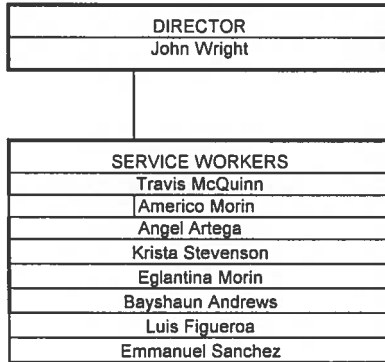


		2016-17 ADOPTED BUDGET	MARCH 2017 6 MONTHS ACTUAL	6 MOS. 2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
001-13-513.1100	SALARIES	\$ 144,959	61,508.00	123,016	\$ 96,986	
001-13-513.2100	FICA	11,089	4,654.00	9,308	7,419	
001-13-513.2200	RETIREMENT	14,035	7,013.00	14,026	8,146	
001-13-513.2300	GROUP INSURANCE	24,062	13,211.00	26,422	18,088	
001-13-513.5210	ADG SUPPORT CONTRACT	10,774	10,774.00	21,548 *	10,774	(a)
001-13-513.4000	TRAVEL & PER DIEM	1,500	32.00	64	1,500	(b)
001-13-513.4150	CELLULAR PHONES	1,000	244.00	488	600	
001-13-513.5500	TRAINING & EDUCATION	1,500	2,150.00	4,300	1,500	(b)
001-13-513.4920	BANKING SUPPLIES	250	-	-	250	
001-13-513.4170	IT CHARGES	23,304	19,770.00	39,540	31,200	(c)
001-13-513.5100	OFFICE SUPPLIES	2	495.00	990	1,500	
001-13-513.3130	CONSULTING	3,500	910.00	1,820	1,800	
001-13-513.5211	OPERATING SUPPLIES	350	173.00	346	350	
001-13-513.5215	OFFICE EQUIPMENT	1,000	2,226.00	4,452	1,500	
001-13-513.5400	PUBS/BOOKS/SUBS/DUES	\$ 1,200	1,132.00	1,132	1,200	
001-13-513.6400	CAPITAL OUTLAY	\$ 5,000			2,400	(d)
TOTAL FINANCE EXPENSES		\$ 243,526	\$ 124,292	\$ 247,452	\$ 185,214	

NOTES:

- (a) Annual fee for ADG software for Accounting and Utility Billing
- (b) ADG Conference (Accounting & Billing software) in Florida
FGFOA Annual Conference
FGFOA School of Government
Emergency Management Training
- (c) The budget for IT expense is for all city departments.
- (d) Replace 2 computers-Finance Director and customer service

PUBLIC WORKS



SUMMARY FINANCIAL INFORMATION	2016-17 ADOPTED BUDGET	2016-17 YTD ANNUALIZED	2017-18 PROPOSED BUDGET
EXPENSES			
LABOR AND RELATED	\$ 230,227	\$ 204,012	\$ 298,901
SIGNAL MAINTENANCE	57,000	57,162	57,000
PAVING PROGRAM	150,000	137,592	150,000
CAPITAL	0	11,452	132,500
ALL OTHERS	131,175	62,162	132,075
TOTAL EXPENSES	\$ 568,402	\$ 472,380	\$ 770,476

PARKS & RECREATION – Parks & Recreation will continue to aggressively seek grants, modernize existing park equipment in all of the City's park facilities. .

FACILITIES MAINTENANCE – Facilities Maintenance maintains the cities aging buildings and structures, and various other duties as required by the departments.

PUBLIC WORKS

	2016-17 ADOPTED BUDGET	MARCH 2017 SIX MONTHS ACTUAL	2016-17 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTE S
001-49-549.1100	\$ 164,107	74,431	148,862	\$ 220,972	
001-49-549.1400	2,500	2,444	4,888	4,889	
001-49-549.2100	12,930	5,844	11,688	17,278	
001-49-549.2200	13,490	5,649	11,298	11,612	
001-49-549.2300	37,200	13,638	27,276	44,150	
001-49-549.3425	57,000	28,581	57,162	57,000	
001-49-549.3420	2,500	1,552	3,104	3,000	
001-49-549.3430	13,000	6,724	13,448	13,000	
001-49-549.4000	1,500	0	0	1,500	
001-49-549.4100	500	89	178	500	
001-49-549.4101	1,800	661	1,322	1,400	
001-49-549.4110	350	173	346	350	
001-49-549.4132	800	328	656	650	
001-49-549.4150	3,200	962	1,924	2,000	
001-49-549.4160	3,600	1,862	3,724	3,700	
001-49-549.4310	20,000	9,078	18,156	18,150	
001-49-549.4311	8,600	3,978	7,956	8,000	
001-49-549.4315	4,400	2,156	4,312	4,500	
001-49-549.4320	300	150	300	300	
001-49-549.4321	750	375	750	750	
001-49-549.4323	300	150	300	300	
001-49-549.4325	375	188	375	375	
001-49-549.4400	0	823	1,646	1,500	
001-49-549.4610	2,500	0	0	0	
001-49-549.4611	3,200	2,952	5,904	5,000	
001-49-549.4620	4,500	877	1,754	2,000	
001-49-549.4621	1,500	0	0	1,500	
001-49-549.4623	1,500	109	218	0	
001-49-549.4624	0	4,928	9,856	0	
001-49-549.4625	1,500	0	0	0	
001-49-549.4634	0	3,893	3,893	0	
001-49-549.4901	2,500	365	730	1,000	
001-49-549.4905	1,500	0	0	0	
001-49-549.4910	500	363	726	750	
001-49-549.4928	0	0	0	0	
001-49-549.4934	250	160	320	350	
001-49-549.4946	500	964	1,928	1,500	
001-49-549.4948	0	0	0	0	
001-49-549.5100	500	789	1,578	2,000	
001-49-549.5211	23,000	16,876	33,752	35,000	
001-49-549.5212	1,200	376	752	750	
001-49-549.5220	5,000	1,653	3,306	5,000	
001-49-549.5230	0	50	100	250	
001-49-549.5240	2,400	873	1,746	2,500	
001-49-549.5280	2,500	147	294	2,500	
001-49-549.5290	7,500	4,283	8,566	9,000	
001-49-549.5300	150,000	137,592	137,592	150,000	
001-49-549.5305	0	123,183	123,183	0	
001-49-549.5310	2,500	0	0	0	
001-49-549.5320	3,000	659	1,318	1,500	
001-49-549.5400	150	0	0	0	
001-49-549.5500	1,500	0	0	1,500	
001-49-549.6400	0	11,452	11,452	132,500	(a)
TOTAL PUBLIC WORKS EXPENSES	\$ 568,402	472,380	\$ 668,639	\$ 770,476	

(a)	Lake Whidden	90,000.00
	Security System	2,500.00
	Roof- Gem Theatre	40,000.00
		<u>132,500.00</u>

MULBERRY CITY LIBRARY

SUMMARY FINANCIAL INFORMATION

	2016-17 ADOPTED BUDGET	MARCH 2017 6 MONTHS Annualized	2017-18 PROPOSED BUDGET
REVENUE			
COUNTY-WIDE LIBRARY	50,000	\$ 74,600	74,000
LIBRARY FEES & FINES	4,200	-	4,500
TOTAL	<u>\$ 54,200</u>	<u>\$ 74,600</u>	<u>\$ 78,500</u>
EXPENSES			
LABOR AND RELATED	\$ 194,728	\$ 192,108	\$ 228,725
BOOKS/LIBRARY MATERIAL	53,500	32,104	53,500
ALL OTHERS	40,642	30,726	105,178
TOTAL EXPENSES	<u>\$ 288,870</u>	<u>\$ 254,938</u>	<u>\$ 387,403</u>

**Mulberry Public
Library Fiscal Year
2017-2018**

Mission:

It is the mission of the Mulberry Public Library to provide informational, educational, and recreational services to meet the needs of the greater Mulberry community. This mission is achieved through several continuing programs and activities as well as tangible items for check out. . Currently the library provides free computer and Internet access, books, CD's, DVD's, books on CD, Books, eAudio books, magazines, and newspapers. Being a member of the Polk County Library Cooperative gives our library users access to a great number more library resources throughout the county, the state and beyond.

Services:

The number of persons in the library utilizing the ten internet access computers is consistently increasing and our capacity at times is at maximum several times during the week. The library also has wireless internet capability. Public libraries have become an essential partner is E Government. Persons not having personal computers depend on the library for access to internet computers to apply for food stamps, Medicaid and other government assistance. Because of this more and more people coming into the library are not computer literate and require individual assistance. This puts a strain on our limited staff at times. We currently have 2 weekly story times for preschool age children, teen activity and elementary activities that meet weekly. We have added a maker space and tech and computer classes and started a book club as well. A summer program will be weekly reading challenges as well as preschool, children's, teen and adult activities and held at the library along with special activities throughout June and July.

Accomplishments:

Service levels have increased substantially. The number of persons coming into the library is averaging about 260 people a day. Circulation statistics are consistent for this year with last year's circulation which was record numbers. Computer usage is also consistent along with a steady increase of new borrowers. We are continuing with the same level of programs we offer last year and plan on added more when we are able. We plan on continually reaching out to the community and servicing all citizens in new and innovative ways.

	2011	2012	2013	2014	2015	2016	% over last year
Items checked out	68,632	72,182	65021	72,070	68797	72,209	5%
Cards issued to new patrons	614	654	671	572	754**	694	-15%
Library visits	52,957	50,490	47632	46426	54796	76,179	39%
Computer usage	15,004	12,805*	10,489	11,176	10282	10,418	1%
Number of programs	148	321	336	358	274	345	26%
Program attendance	3800	6337	4361	5398	9036	10,121	12%

* We had internet issues Feb - April which effected our ability to provide adequate service to the public access computers.

** First year in new location hence the increase in new card holders

Department Objectives:

- Each year, the number of items circulated will increase by 5%.
- Each year, the automatic author program will increase the number of library users utilizing the list by 10%.
- » Each year collection development will take into consideration the diversity within our community and to purchase materials to attract the middle and high school students.
- Continue outreach to local area schools and daycares
- Establish ongoing tween/teen activities

- Computer instructions classes as well as other adult outreaches as our limited space will allow.
- Add additional Adult programming

Staffing Levels:

	2011	2012	2013	2014	2015	2016	Current Staffing
Librarian Cheri Schisler	1	1	1	1	1	1	1
Assistant Librarians Jody Andrews (p/t) Melissa Sorensen (p/t) Crystal Heck (f/t) Sarah French (f/t) Jaynisse Padin (p/t) TBD (p/t) <u>Lois Brannon (p/t)</u>	1	.75	.75	2	2	2	2
Library Director	1.5	2	2	3	4	4	5
Library Assistant-Part Time	3.5	3.75	3.75	6	7	7	8
Total Staff							

Ongoing Major Projects and capital additions (funded by Mosaic Grant Money already received)

- Outdoor Classroom in Pavilion
- Maker space

New projects for 2016-2017:

Addition of eBooks to collection
 Electronic Databases Increased
 Community Outreach Adult and Business Center

MULBERRY CITY LIBRARY

		2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 ACTUAL	6 MONTHS 2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
001-71-571.1100	SALARIES	\$ 157,448	\$ 70,829	\$ 141,658	\$ 177,127	
001-71-571.1400	OVERTIME	500	305	610	500	
001-71-571.2100	FICA	12,045	5,384	10,768	13,550	
001-71-571.2200	RETIREMENT	6,266	4,408	8,816	8,946	
001-71-571.2300	GROUP INSURANCE	18,469	15,128	30,256	28,602	
001-71-571.4000	TRAVEL & PER DIEM	1,500	-	0	1,500	
001-71-571.5500	TRAINING & EDUCATION	1,950	30	60	1,500	
001-71-571.4100	TELEPHONE SERVICE	370	1,093	2,186	2,200	
001-71-571.4110	TELEPHONE EQUIPMENT	500	217	434	500	
001-71-571.4150	CELLULAR PHONES	600	231	462	600	
001-71-571.4310	ELECTRICITY	3,700	1,385	2,770	3,000	
001-71-571.4320	WATER	300	150	300	300	
001-71-571.4450	COPIER LEASE	690	1,139	2,278	2,278	
001-71-571.4620	BLDG & EQUIP REPAIRS/MAINT	1,500	4,891	9,782	1,500	
001-71-571.4625	SECURITY SYSTEM	-	-	0	-	
001-71-571.4910	MISC EXPENSE	150	439	878	500	
001-71-571.4922	IT CHARGES	1,782	3,842	7,684	1,500	
001-71-571.4934	PRE-EMPLOYMENT SCREENING	-	-	0	-	
001-71-571.5100	OFFICE SUPPLIES	1,300	483	966	1,500	
001-71-571.5211	OPERATING SUPPLIES	3,600	1,206	2,412	3,600	
001-71-571.5400	PUBS/BOOKS/SUBS/DUES	1,200	257	514	1,200	
001-71-571.6400	CAPITAL	21,500	659	0 *	83,500 (a)	
001-71-571.6600	BOOKS/LIBRARY MATERIAL	43,000	12,138	24,276	43,000	
001-71-571.6601	COMMUNITY OUTREACH/SUMMER PROGRAM	10,500	3,914	7,828	10,500	
TOTAL LIBRARY EXPENSES		\$ 288,870	\$ 128,128	\$ 254,938	\$ 387,403	
	(a)	Library expansion	\$ 60,000			
		bathrooms	20,000			
		security system	2,500			
		wall insulation	\$ 1,000			
			<u>\$ 83,500</u>			

**PHOSPHATE MUSEUM
& Cultural Center**

MUSEUM DIRECTOR CHELSEA YOUNG
MUSEUM ASSISTANTS CATHERINE HANCOCK (P/T) NIKKI CARROLL BEATRIZ SUTTON

		2016-17 ADOPTED BUDGET	MARCH 2016 6 MOS. ACTUAL	2015-16 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
001-73-573.1100	SALARIES	\$ 115,653	\$ 51,471	\$ 102,942	\$ 132,752	
001-73-573.1400	OVERTIME	-	955	1,910	500	
001-73-573.2100	FICA	10,660	3,954	7,908	11,803	
001-73-573.2200	RETIREMENT	7,629	5,005	10,010	14,013	
001-73-573.2300	GROUP INSURANCE	27,356	15,297	30,594	37,995	
001-73-573.4000	TRAVEL & PER DIEM	1,000	84	168	1,000	
001-73-573.4100	TELEPHONE SERVICE	400	44	88	400	
001-73-573.4110	TELEPHONE EQUIPMENT	500	173	346	500	
001-73-573.4150	CELLULAR PHONES	600	231	462	500	
001-73-573.4160	INTERNET SERVICE	2,000	1,072	2,144	2,200	
001-73-573.4310	ELECTRICITY	7,000	2,894	5,788	7,000	
001-73-573.4320	WATER	100	50	100	100	
001-73-573.4325	S.T.E.A.M. AND SPECIAL PROG.	20,000	4,941	9,882	20,000	
001-73-573-4400	EQUIPMENT LEASING	-	-	0	-	
001-73-573.4620	BUILDING & EQUIP REPAIRS/MAI	1,500	487	974	1,500	
001-73-573.4160	INTERNET	-	-	-	-	
001-73-573.4910	MISC EXPENSE	1,500	27	54	100	
001-73-573.4922	EXPENSES-CULTURAL CENTER	2,500	7,333	14,666	-	
001-73-573.5100	OFFICE SUPPLIES	1,500	372	744	-	
001-73-573.5211	OPERATING SUPPLIES	3,500	3,128	6,256	6,500	
001-73-573.5215	OFFICE EQUIPMENT	500	397	794	800	
001-73-573.5400	PUBS/BOOKS/SUBS/DUES	300	-	0	-	
001-73-573.6400	CAPITAL OUTLAY	-	2,500	2,500 *	10,200 (A)	
TOTAL EXPENSES		\$ 204,199	\$ 100,415	\$ 198,330	\$ 247,863	

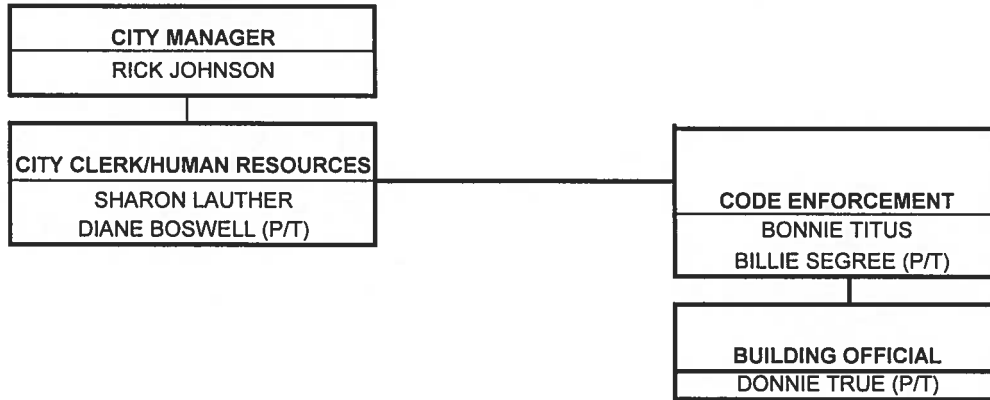
(A)	Adobe Indesign software	400
	lap top computer cultural center	800
	Smart board cultural center	2,000
	Security system both buildings	5,000
	wall skins update repair	1,000
	new desk office furniture- museum/cult	1,000
		<u>10,200</u>

CITY EVENTS PROGRAMMING

CITY EVENTS PROGRAMMING LOUIS HOLSTEIN
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		2016-17 ADOPTED BUDGET	MARCH 2017 6 MOS. ACTUAL	2016-17 YTD ANNUALIZED	2017-18 PROPOSED BUDGET
001-41-541.1100	SALARIES	\$ 27,560	\$ 16,087	\$ 32,174	\$ 35,194
001-41-541.2100	FICA	\$ 1,967	\$ 1,227	\$ 1,967	2,692
001-41-541.2200	RETIREMENT	-		0	4,575
001-41-541.2300	GROUP INSURANCE	9,026	4,644	9,288	9,364
001-41-541.4000	TRAVEL & PER DIEM	500		0	500
001-41-541.3412	DUES & SUBSCRIPTIONS		80		100
001-41-541-4000	TRAVEL AND PER DIEM		175		250
001-41-541.4010	TRAINING & EDUCATION		20		150
001-41-541.3420	CHRISTMAS FUND EXPENSE	10,000	70	15,636	7,000
001-41-541.3411	OTHER CITY PROGRAMS	5,000	9,633	19,266	10,000
TOTAL EXPENSES		\$ 54,053	\$ 31,936	\$ 78,331	\$ 69,825

CITY MANAGER AND CLERK DEPARTMENT



	2016-17 ADOPTED BUDGET	6 months 3/30/17 YTD ACTUAL	2017 ANNUALIZED	2017-18 PROPOSED BUDGET
001-12-512.1100 SALARIES	\$ 245,724	\$ 109,265	\$ 218,530	272,177
001-12-512.1101 AUTO ALLOWANCE	4,800	2,400	4,800	6,000
001-12-512.1400 OVERTIME	-	484	968	1,000
001-12-512.2100 FICA	18,798	8,160	16,320	20,822
001-12-512.2200 RETIREMENT	25,027	13,311	26,622	28,894
001-12-512.2300 GROUP INSURANCE	27,197	13,112	26,224	32,401
001-12-512.3410 UNIFORMS	250	55	110	250
001-12-512.4000 TRAVEL & PER DIEM	2,000	813	1,626	2,000
001-12-512.4150 CELLULAR PHONES	3,500	2,233	4,466	4,500
001-12-512.4910 MISCELLANEOUS EXPENSE		30	60	100
001-12-512.4916 RECORDING FEES	2,500	673	1,346	2,500
001-12-512.4934 PRE-EMPLOYMENT PHYSICALS	-	-	0	-
001-12-512.4950 CODE ENFORCEMENT COSTS	3,000	3,784	7,568	8,000
001-12-512.5100 OFFICE SUPPLIES	2,500	1,279	2,558	3,000
001-12-512.5210 SOFTWARE MAINTENANCE	-	-	0	4,800
001-12-512.5211 OPERATING SUPPLIES	2,500	2,472	4,944	5,000
001-12-512.5215 OFFICE EQUIPMENT	1,500	4,464	4,464	1,500
001-12-512.5220 FUEL	500	714	1,428	1,500
001-12-512.5400 DUES/SUBSCRIPTIONS/PUBLICATI	2,000	2,879	5,758	-
001-12-512.5500 TRAINING & EDUCATION	2,500	-	0	2,500
001-12-512.6400 CAPITAL	2,500	-	0	2,000
TOTAL MANAGER/CLERK EXPENSES	\$ 346,796	\$ 166,128	\$ 327,792	\$ 398,944
New laptop code enforcement (Billie)	\$ 1,000			
New laptop Chambers	\$ 1,000			
TOTAL CAPITAL	\$ 2,000			

LAW ENFORCEMENT EXPENSES

		2016-17 ADOPTED BUDGET	3/31/2017 6 mos.YTD ACTUAL	2017 Annualized	2017-18 PROPOSED BUDGET
001-21-521.3170	COUNTY PROFESSIONAL FEES	1,149,525	574,763	1,149,525	1,149,525
001-21-521.4100	TELEPHONE SERVICE	3,700	1,948	3,896	3,700
001-21-521.4110	TELEPHONE EQUIPMENT	900	477	954	900
001-21-521.4400	EQUIPMENT LEASING	560	280	560	560
001-21-521.4450	COPIER LEASE/COPY CHARGES	1,500	989	1,978	1,500
001-21-521.4620	BUILDING REPAIR & MAINTENANCE	500	23	46	500
001-21-521.5100	OFFICE SUPPLIES	150	35	70	150
001-21-521.5211	OPERATING SUPPLIES	500	541	1,082	500
001-21-521.6400	CAPITAL OUTLAY-GRANT	3,500	3,500	-	3,500
TOTAL POLICE DEPARTMENT EXPENSES		\$ 1,160,835	\$ 582,555	\$ 1,158,111	\$ 1,160,835

Sheriff's Office				
	2013-14	2014-15	2015-16	2016-17
October 1	\$ 268,274	277,663	287,381	287,381
January 1	\$ 268,274	277,663	287,381	287,381
April 1	\$ 268,274	277,663	287,381	287,381
July 1	\$ 268,274	277,663	287,381	287,381
	\$ 1,073,094	\$ 1,110,652	\$1,149,525	\$1,149,524

LEGISLATIVE GROUP

MAYOR
GEORGE H. HATCH

COMMISSIONERS
MARIA MCCLINTOCK KEVIN MCATEER COLLINS SMITH JIM SPLAINE RICHARD STRADTMAN

		2016-2017 ADOPTED BUDGET	2017 6 MONTHS MARCH YTD ACTUAL	2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
001-11-511.1100	SALARIES	\$ 22,393	\$ 13,095	\$ 26,190	\$ 22,393	
001-11-511.2100	FICA	1,713	1,002	\$ 2,004	1,713	
001-11-511.2300	GROUP INSURANCE	14,090	2,847	\$ 5,694	6,308	(a)
001-11-511.3410	UNIFORMS	500	57	\$ -	500	
001-11-511.4000	TRAVEL & PER DIEM	8,000	416	\$ 832 *	8,000	
001-11-511.5500	TRAINING & EDUCATION	500	-	\$ -	500	
001-11-511.5400	DUES & MEMBERSHIP	500	-	\$ -	500	
TOTALS		\$ 47,696	\$ 17,417	\$ 34,720	\$ 39,914	

NOTES:

- (a) Jim Splaine has medicare supplement paid by the city.
George Hatch has individual dental and medicare supplement paid by the city.

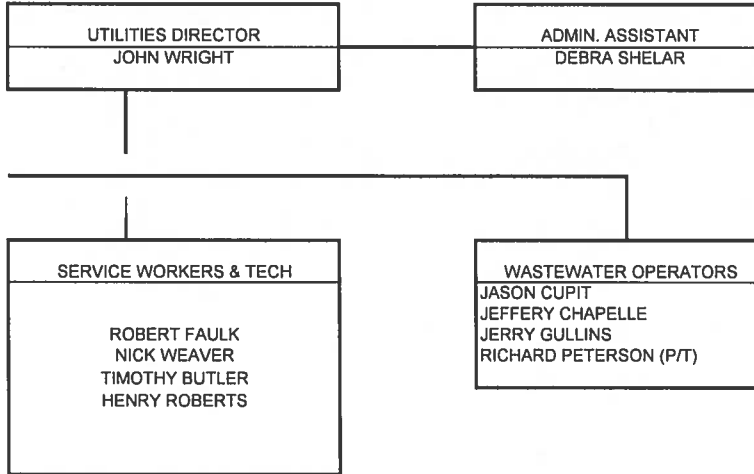
ENTERPRISE FUND REVENUE

		2016-17 ADOPTED BUDGET	6 MONTHS 3/31/2017	2016-17 YEAR ANNUALIZED	2017-18 PROPOSED BUDGET
400-343.3100	WATER DELIVERY CHARGES	\$ 850,000	\$ 406,306	812,612	\$ 850,000
400-343.3200	PENALTIES	55,000	25,578	51,156	55,000
400-343.3500	WATER TAPS	1,100	-	0	1,100
400-343.3505	WATER CAPACITY FEES	15,000	-	0	51,000
400-343.3606	TRANSFER FEES	1,500	450	900	1,000
400-343.3607	PUBLIC SVC WATER ALLOWANCE	35	17	34	
400-343.3608	WATER METER SET FEE	5,000	-	0	5,000
400-343.3620	NSF FEES	2,000	770	1,540	2,000
400-343.3690	BAD DEBT RECEIVED	250	-	0	
400-343.4100	RUBBISH COLLECTION	752,000	392,848	785,696	785,000
400-343.4400	SEWER TAP FEES	0	-	0	
400-343.5100	SEWER USE CHARGE	1,130,000	564,131	1,128,262	1,130,000
400-360-0000	MISC OTHER	1,500	-	0	
400-361.1610	INTEREST	25	78	156	150
400-361.1611	INTEREST (WATER)	0	-	0	
400-361.1612	FDEP-LOAN PROCEEDS SEWER REHAB.	80,200	-	0	\$ 750,000
400-361.1613	FDEP GRANT- SEWER REHABILITATION	320,800	-	0	\$ 3,000,000
400-369.9000	MISC OTHERS	4,000	-	0	
TOTAL ENTERPRISE FUND REVENUE		\$ 3,218,410	\$ 1,390,178	\$ 2,780,356	\$ 6,630,250

(A) Phase I Sanitary
sewer rehabilitation

WATER AND WASTEWATER DEPARTMENTS

This department is dedicated to providing the highest quality of service within the water and wastewater systems.



KEY DEPARTMENT INFORMATION

- Monitored and maintained 220,604 feet of water and wastewater mains and force mains
- Operated and maintained two water treatment plants
- Gathered all required samples and performed all required tests
- Performed water and sewer taps as necessary
- Maintained eighteen lift stations
- Performed tests and maintenance on electronic meters and all other related equipment
- Operated and maintained a 750,000 GPD wastewater plant
- Assisted all other City departments when needed
- Completed work orders received by City Hall on a daily basis
- Performed monthly rechecks and turn off lists
- Cleaned and maintained all buildings, equipment, and vehicles
- Strove to continually maintain a good working relationship with all City departments and surrounding municipalities

WASTEWATER DEPARTMENT

		2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
400-34-534.1100	SALARIES	265,978	\$ 123,545	\$ 247,090	263,949	
400-34-534.1400	OVERTIME	11,000	\$ 10,749	21,498	22,000	
400-34-534.2100	FICA	20,860	\$ 10,173	20,346	20,192	
400-34-534.2200	RETIREMENT	22,286	\$ 11,368	22,736	24,938	
400-34-534.2300	GROUP INSURANCE	46,453	\$ 20,749	41,498	49,443	
400-34-534.3140	LAB SERVICES	20,000	\$ 2,652	5,304	5,000	
400-34-534.3200	AUDIT	7,260	\$ 4,468	4,468 *	4,470	
400-34-534.3420	UNIFORM CLEANING	2,000	\$ 628	1,256	1,500	
400-34-534.3450	SLUDGE REMOVAL	25,000	\$ 9,761	19,522 *	20,000	
400-34-534.4000	TRAVEL & PER DIEM	-		-		
400-34-534.4100	TELEPHONE SERVICE	1,000	\$ 388	776	1,000	
400-34-534.4150	CELLULAR PHONES	2,000	\$ 576	1,152	1,500	
400-34-534.4310	ELECTRICITY	73,000	\$ 17,610	35,220	35,000	
400-34-534.4400	RENTAL/EQUIPMENT	2,500	\$ 214	428	500	
400-34-534.4610	VEHICLE ROUTINE MAINTENANCE	1,500		-	1,500	
400-34-534.4611	VEHICLE REPAIR	5,000		-	3,500	
400-34-534.4620	BLDG & EQUIP REPAIRS/MAINT	17,000	\$ 4,352	8,704	5,000	
400-34-534.4910	MISC EXPENSE	-		-		
400-34-534.4934	PRE-EMPLOYMENT PHYSICALS	80		-		
400-34-534.5100	OFFICE SUPPLIES	1,500	\$ 905	1,810	2,000	
400-34-534.5211	OPERATING SUPPLIES	12,000	\$ 14,453	28,906	30,000	
400-34-534.5220	GAS/OIL	2,000	\$ 267	534	1,000	
400-34-534.5230	TOOLS	2,500		-	1,500	
400-34-534.5240	CHEMICALS	44,000	\$ 12,312	24,624	25,000	
400-34-534.5241	LAB SUPPLIES	2,500		-	2,500	
400-34-534.5400	PUBS/BOOKS/SUBS/DUES	-		-		
400-34-534.5450	LICENSING FEES	2,500	\$ 5,793	5,793	580	
400-34-534.5500	TRAINING & EDUCATION	500	\$ 105	210	1,000 (a)	
400-34-534.9130	ADMINISTRATIVE	187,500	\$ 46,875	93,750	187,500	
400-34-534.7260	IMPROVEMENT LOAN INTEREST	74,199	\$ 25,227	50,454	72,069	
400-34-534.9600	BAD DEBTS	15,000	(288)	(576)	10,000	
TOTAL WASTEWATER OPERATING EXPENSES		\$ 867,116	\$ 322,882	\$ 635,503	\$ 792,641	
400-34-534.6400	CAPITAL	406,000	182,182	95,158	3,828,500 (b)	
	IMPROVEMENT LOAN PRINCIPAL	73,942			172,653	
TOTAL WASTEWATER EXPENSES		\$ 1,347,058	\$ 505,064	\$ 730,661	\$ 4,793,794	

(a) Includes emergency management training

SUMMARY

LABOR AND RELATED	\$ 366,577	\$ 176,584	\$ 353,168	# \$ 380,522
INTEREST ON DEBT	74,199	25,227	50,454	72,069
ADMINISTRATIVE	187,500	46,875	93,750	187,500
ALL OTHERS	238,840	74,196	138,131	152,550
TOTAL OPERATING EXPENSES	\$ 867,116	\$ 322,882	\$ 635,503	\$ 792,641

WATER DEPARTMENT

	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 YTD ANNUALIZED	2017-18 PROPOSED BUDGET
400-33-533.1100 SALARIES	\$ 94,234	\$ 60,302	120,604	\$ 106,990
400-33-533.1400 OVERTIME	7,500	\$ 5,006	10,012	10,012
400-33-533.2100 FICA	7,019	\$ 4,906	9,812	8,185
400-33-533.2200 RETIREMENT	9,769	\$ 7,601	15,202	11,353
400-33-533.2300 GROUP INSURANCE	18,460	\$ 18,610	37,220	27,545
400-33-533.3120 LEGAL FEES	0		-	
400-33-533.3130 PLANNING & CONSULTING	1,500		-	1,500
400-33-533.3140 LAB SERVICES/SUPPLIES	4,000	\$ 6,262	12,524	10,000
400-33-533.3200 AUDIT	4,908	\$ 3,249	3,249	3,250
400-33-533.3420 UNIFORM CLEANING	2,200	\$ 1,165	2,330	2,500
400-33-533.4000 TRAVEL & PER DIEM	1,500		-	1,500
400-33-533.4100 TELEPHONE SERVICE	4,000	\$ 1,500	3,000	3,500
400-33-533.4110 TELEPHONE EQUIPMENT	350	\$ 173	346	350
400-33-533.4150 CELLULAR PHONES	1,500	\$ 603	1,206	1,500
400-33-533.4160 INTERNET SERVICE	1,700	\$ 1,302	2,604	2,600
400-33-533.4310 ELECTRICITY	26,000	\$ 26,985	53,970	54,000
400-33-533.4400 RENTAL/EQUIPMENT	1,000		-	
400-33-533.4610 VEHICLE REPAIRS/MAINT	1,500	\$ 821	1,642	1,600
400-33-533.4611 VEHICLE REPAIR	7,200	\$ 4,089	8,178	8,500
400-33-533.4620 BLDG & EQUIP REPAIRS/MAINT	4,500	\$ 5,453	10,906	5,000
400-33-533.4928 BANK FEES	1,800	\$ 1,070	2,140	2,140
400-33-533.4934 POLK COUNTY WATER COOP. PHASE I PRE-EMPLOYMENT PHYSICALS	240		-	18,749
400-33-533.4944 SUNSHINE STATE ONE-CALL	750	\$ 317	634	750
400-33-533.5100 OFFICE SUPPLIES	500	\$ 1,767	3,534	1,000
400-33-533.5210 SOFTWARE MAINTENANCE	1,284	\$ 3,600	7,200	1,500
400-33-533.5211 OPERATING SUPPLIES	30,000	\$ 19,721	39,442	40,000
400-33-533.5215 OFFICE EQUIPMENT	0		-	
400-33-533.5220 FUEL	9,200	\$ 4,472	8,944	9,500
400-33-533.5230 TOOLS	2,500		-	2,500
400-33-533.5240 CHEMICALS	20,000	\$ 9,093	18,186	20,000
400-33-533.5241 LAB SUPPLIES	1,000		-	
400-33-533.5310 ROAD PATCHING MATERIALS	0		-	
400-33-533.5400 PUBS/BOOKS/SUBS/DUES	0	\$ 285	570	550
400-33-533.5450 LICENSING FEES	2,500	\$ 140	280	2,500
400-33-533.5500 TRAINING & EDUCATION	1,000	\$ 580	1,160	1,000
400-33-533.9130 ADMINISTRATIVE	93,750	\$ 46,875	93,750	187,500
400-33-533.7260 INTEREST IMPROVEMENT LOAN	138,354	\$ 26,698	53,396	135,353
400-33-533.9600 BAD DEBTS	15,000	\$ (303)	(606)	10,000
TOTAL WATER DEPARTMENT OPERATING EXPENSES	\$ 516,718	\$ 262,342	\$ 521,435	\$ 692,927
400-33-533.6400 CAPITAL	124,000	33,154	\$ 66,308	127,500
400-203.4000 PRINCIPAL ON DEBT IMPROVEMENT	172,000			146,384
TOTAL WATER DEPARTMENT EXPENSES	\$ 812,718	\$ 295,496	\$ 587,743	\$ 966,811

(a) Includes emergency management training

SUMMARY

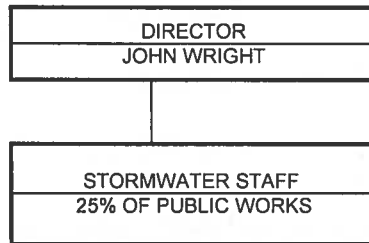
LABOR AND RELATED	\$ 136,982	\$ 96,425	\$ 192,850	\$ 164,085
ENGINEERING	-		-	
INTEREST ON DEBT	138,354	26,698	53,396	135,383
ADMINISTRATIVE	93,750	46,875	93,750	187,500
ALL OTHERS	147,632	92,344	181,439	205,959
TOTAL EXPENSES	\$ 516,718	\$ 262,342	\$ 521,435	\$ 692,927

The Stormwater Fund was established by the Commission in 2007, and enhanced in 2009 with the increase in fees to \$4.00 per single family residence per month.

The City has an aging Stormwater system which has gone without much needed repairs and is in desperate need of attention. With proactive staff, additional commercial stormwater fees and a SWFWMD Stormwater Master Plan grant, we have identified the highest problematic areas of our system and address these deficiencies accordingly. Our main goal is to stop flooding in the City while protecting our citizens' property and eliminate pollution, using best management practices, and protect our lakes and rivers.

Revenue collected in this fund is only used to enhance the City's Stormwater system.

ORGANIZATION CHART



SUMMARY FINANCIAL INFORMATION	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017-18 PROPOSED BUDGET
REVENUE			
STORMWATER FEES	\$ 280,000	\$ 137,500	\$ 280,000
EXPENSES			
LABOR AND RELATED	\$ 95,848	\$ 19,406	\$ 121,988
ENGINEERING	25,000	1,669	5,000
STORMWATER DRAINAGE REPAIR	25,000	-	10,000
CAPITAL PROJECTS	33,500	31,288	3,500
ALL OTHERS	78,837	23,956	82,021
TOTAL EXPENSES	\$ 258,185	\$ 76,319	\$ 222,509

	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
400-343.9100 STORMWATER FEES	\$ 280,000	\$ 242,838	\$ 278,500	\$ 280,000	(a)
TOTAL STORMWATER REVENUE	\$ 280,000	\$ 242,838	\$ 278,500	\$ 280,000	

STORMWATER FUND EXPENSE

	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 YTD ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
400-38-538.1100 SALARIES	\$ 67,191	\$ 13,387	\$ 26,774	\$ 90,251	
400-38-538.1400 OVERTIME	1,200	331	662		
400-38-538.2100 FICA	5,206	1,038	2,076	\$ 6,904	
400-38-538.2200 RETIREMENT	6,751	1,230	2,460	\$ 8,190	
400-38-538.2300 GROUP INSURANCE	15,500	3,420	6,840	\$ 16,643	
400-38-538.2305 COMMISSION COLL STORMWATER	4,860	4,321	8,642	\$ 5,600	
400-38-538.3110 ENGINEERING	25,000	1,669	3,338	* \$ 5,000	
400-38-538.3130 PLANNING & CONSULTING	2,500		0	\$ 2,500	
400-38-538.3200 AUDIT	2,145	\$ 1,421	1,421	* \$ 1,421	
400-38-538.4000 TRAVEL & PER DIEM	500		0		
400-38-538.4150 CELLULAR PHONES	132		0		
400-38-538.4613 STREET SWEEPING EXPENSES	7,600	\$ 2,536	5,072	\$ 7,500	
400-38-538.4627 STORMWATER DRAINAGE REPAIRS	25,000		0	* \$ 10,000	
400-38-538.4910 ANNUAL STORMWATER MON.	1,000		0		
400-38-538.4934 PRE-EMPLOYMENT SCREENING	-	\$ 53	106		
400-38-538.4942 ANALYTICAL RESULTS	1,000		0		
400-38-538.5211 OPERATING SUPPLIES	1,000		0	\$ 1,000	
400-38-538.5400 DUES/SUBSCRIPTIONS/PUBLICATION	350		0		
40-38-538.9130 ADMINISTRATIVE	31,250	\$ 15,625	31,250	\$ 62,500	
400-38-538.5500 TRAINING & EDUCATION	1,500		0	\$ 1,500	(A)
400-38-538.6000 PAVING	25,000		0	-	
TOTAL STORMWATER OPERATING EXPENSES	\$ 224,685	\$ 45,031	\$ 88,641	\$ 219,009	
400-38-538.6400 CAPITAL PROJECTS	33,500	31,288	31,288	3,500	(B)
TOTAL STORMWATER EXPENSES	\$ 258,185	\$ 76,319	\$ 119,929	\$ 222,509	

NOTES:

(A)	\$ 1,500	INCLUDES EMERGENCY MANAGEMENT TRAINING
CAPITAL		
(B)	3,500	DIRECTIONAL BORE
	<u>3,500</u>	TOTAL CAPITAL

REFUSE DEPARTMENT

The purpose of the Refuse department is to collect the costs associated with collection and disposal of residential and commercial refuse.

MANAGED THROUGH A CONTRACT WITH FLORIDA REFUSE

	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
TOTAL REFUSE REVENUE	\$ 752,000	\$ 392,848	\$ 785,696	\$ 785,000	

	2016-17 ADOPTED BUDGET	6 MONTHS MARCH 2017 YTD ACTUAL	2017 ANNUALIZED	2017-18 PROPOSED BUDGET	NOTES
REFUSE DEPARTMENT EXPENSES					
400-36-536.3401 CONTRACT (FL REFUSE)	\$ 680,000	\$ 306,791	\$ 613,582	\$ 680,000	
400-36-536.9130 ADMINISTRATIVE	31,250	15,625	\$ 31,250	62,500	
TOTAL REFUSE DEPARTMENT EXPENSES	\$ 711,250	\$ 322,416	\$ 644,832	\$ 742,500	

LONG TERM DEBT

	2015-16 ADOPTED BUDGET	2017-18 PROPOSED BUDGET	Fund
2 GENERATORS AND SE 3RD ST. PROJECT BB&T BANK			
001-203.0004 PRINCIPAL	\$ 29,604	\$ 30,360	9
001-09-509.7200 INTEREST	4,623	3,866	9
BB&T Bank - \$300,000 10 year loan, at 2.45%, last payment 4/1/2022	\$ 34,227	\$ 34,226	

STATE REVOLVING LOAN FUND - WWTP IMPROVEMENTS 770050			
400-203.4001 PRINCIPAL	\$ 69,071	\$ 70,855	34
400-34-534.7260 INTEREST	43,498	41,615	34
	\$ 112,569	\$ 112,470	

SRLF - 20 year loan \$5,067,200 2.44% interest last payment 8/15/32, 1st payment 2/15/13

STATE REVOLVING LOAN FUND-WATER LINES SOUTH 531200			
SRLF - 20 YEAR LOAN \$131,314 20 YEAR LOAN \$131,314 2.24% INTEREST			
MATURES 3/15/2035 PRINCIPAL	\$ 4,871	\$ 4,969	34
INTEREST	2,897	2,798	34
	\$ 7,768	\$ 7,767	
USDA LOAN FOR SOUTH WATER PLANT			
INTEREST ONLY FOR 2016 AND 2017 @ 3.0% PRINCIPAL AMOUNT \$3,686,000			
MATURES 2054 PRINCIPAL	\$ 110,550	\$ 54,884	33
INTEREST	110,550	110,550	33
	\$ 110,550	\$ 165,434	

STATE REVOLVING LOAN FUND-SEWER REHABILITATION 70060			
SRLF - 20 YEAR LOAN 2.24% INTEREST PRINCIPAL	\$ 5,329	\$ 5,329	34
MATURES MARCH 2036 PRINCIPAL \$131,314 INTEREST	2,853	2,853	34
	\$ 8,182		

SYSTEM IMPROVEMENT-SUNTRUST			
400-203.4000 IMPROVEMENT - PRINCIPAL	\$ 172,000	\$ 183,000	33
400-33-533.7260 IMPROVEMENT - INTEREST	27,804	24,803	33
400-34-534.7260 IMPROVEMENT - INTEREST	27,804	24,803	34
TOTAL IMPROVEMENT LOAN REFINANCE	\$ 227,608	\$ 232,606	

SunTrust -- 20 year loan, at 3.39%, last payment 5/1/2024

TOTALS			
PRINCIPAL	\$ 386,096	\$ 349,397	\$ 349,397
33 INTEREST (WATER)	27,804	135,353	
9 INTEREST (BB&T)	4,623	3,866	
34 INTEREST (WWW)	74,199	72,069	
GRAND TOTALS	\$ 492,722	\$ -	\$ 560,685

General Fund

TIER ONE [INCLUDED IN THE PROPOSED BUDGET]

Grants & Capital	DEPT.	REVENUE	COST
SURVEILLANCE SYSTEM CITY HALL	9		5,000
FINANCE - UPGRADE 2 COMPUTERS	13		2,400
LAKE WHIDDEN- PARK	49		90,000
SECURITY SYSTEM-PUBLIC WORKS	49		2,500
ROOF-GEM THEATRE	49		40,000
LIBRARY - EXPANSION	71		60,000
LIBRARY-OUTSIDE BATHROOMS	71		20,000
LIBRARY- SECURITY SYSTEM	71		2,500
LIBRARY - WALL INSULATION	71		1,000
CODE ENFORCEMENT - 1 NEW COMPUTER	12		1,000
CITY CHAMBERS NEW LAPTOP	12		1,000
MUSEUM-ADOBE INDESIGN SOFTWARE	73		400
MUSEUM- LAPTOP COMPUTER	73		800
CULTURAL CENTER-SMART BOARD	73		2,000
SURVEILLANCE SYSTEM CULTURAL CENTER AND MUSEM	73		5,000
WALL SKINS REPAIR	73		1,000
NEW DESK, OFFICE FURNITURE- MUSEUM AND CULTURAL CTR.	73		1,000
TOTAL GENERAL FUND CAPITAL		\$ -	\$ 235,600

SUMMARY	Dept. #		
Administration	9	\$	5,000
Finance	13		2,400
Public Works	49		132,500
Library	71		83,500
City Manager/Clerk	12		2,000
Museum	73		10,200
TOTAL		\$	235,600

Enterprise Fund

TIER ONE [INCLUDED IN THE PROPOSED BUDGET]

Grants & Capital	DEPT.	REVENUE	COST
			-
GENERATOR FOR LIFT STATION #1	33		40,000
SURVEILLANCE SYSTEM	33		5,000
LINE STOPS	33		16,000
FLAT BED TRUCK	33		20,000
PICK UP TRUCK	33		22,000
20 TRAFFIC BARRICADES WITH LIGHTS	33		5,000
7 1/2 HP PUMP	33		6,000
DIRECTIONAL BORE-MOLE	38		3,500
SPARE PARTS FOR LIFT STATIONS	34		8,000
AUTO SAMPLER WASTEWATER PLANT	34		7,500
NEW CHOLRINE TANK WASTE WATER PLANT	34		13,000
FIRE EXTINGUISHER LOCKS	33		10,000
WATER METER LOCKS	33		2,000
UPGRADE WASTEWATER SCADA COMPUTER	34		50,000
BACKFLOW TEST KIT	33		1,500
SANITARY SEWER REHABILATATION PHASE 1	34		3,750,000

TOTALS

\$ - \$ 3,959,500

SUMMARY

DEPT#		
33	WATER \$	127,500
	WASTE	
34	WATER	3,828,500
	STORM	
38	WATER \$	3,500
	TOTAL \$	3,959,500